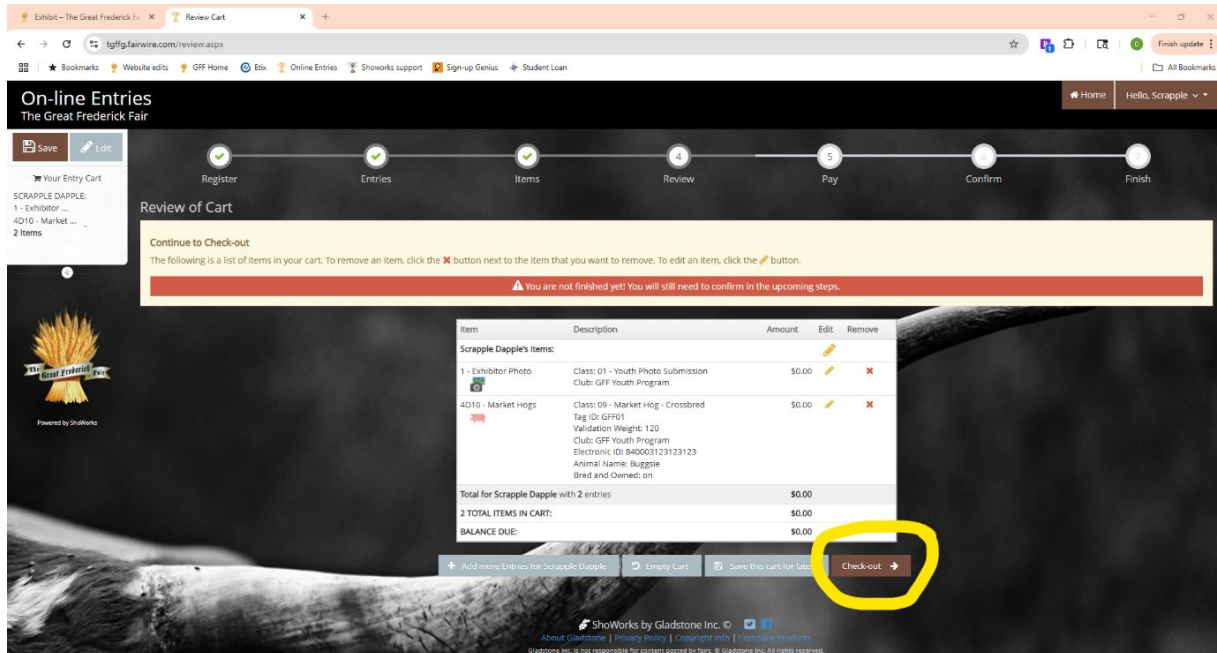
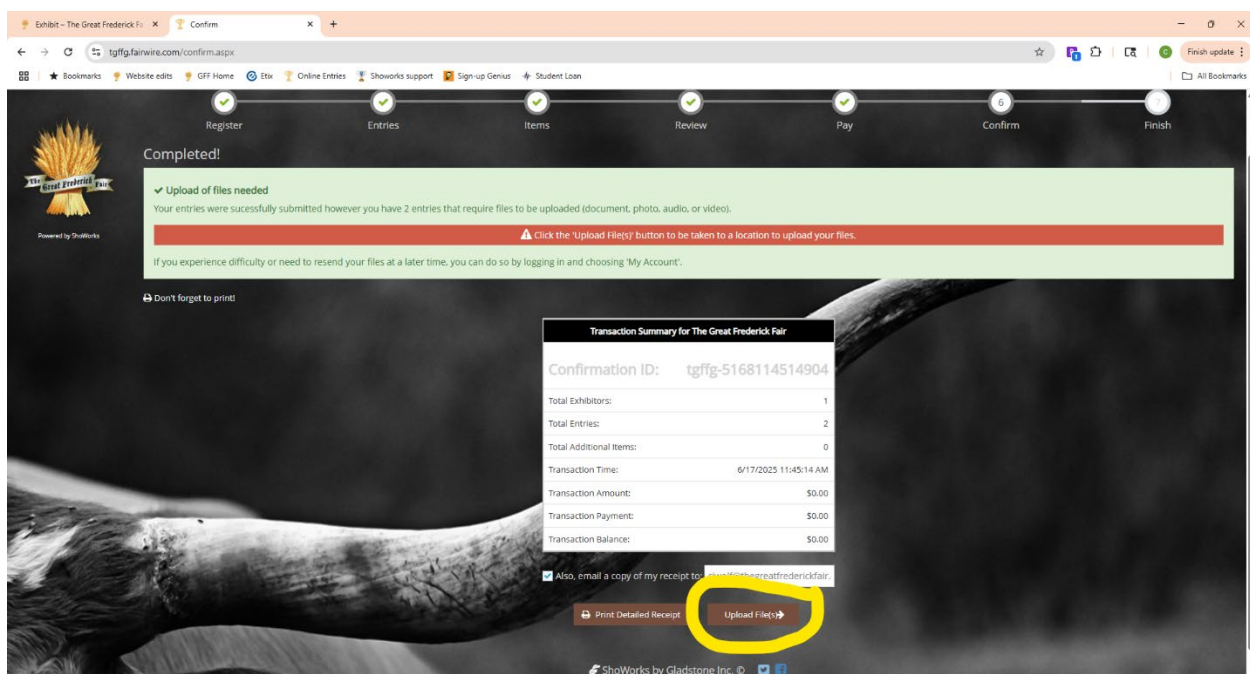


Instructions to upload a Horse Registration Paper in ShoWorks/Fair Vault

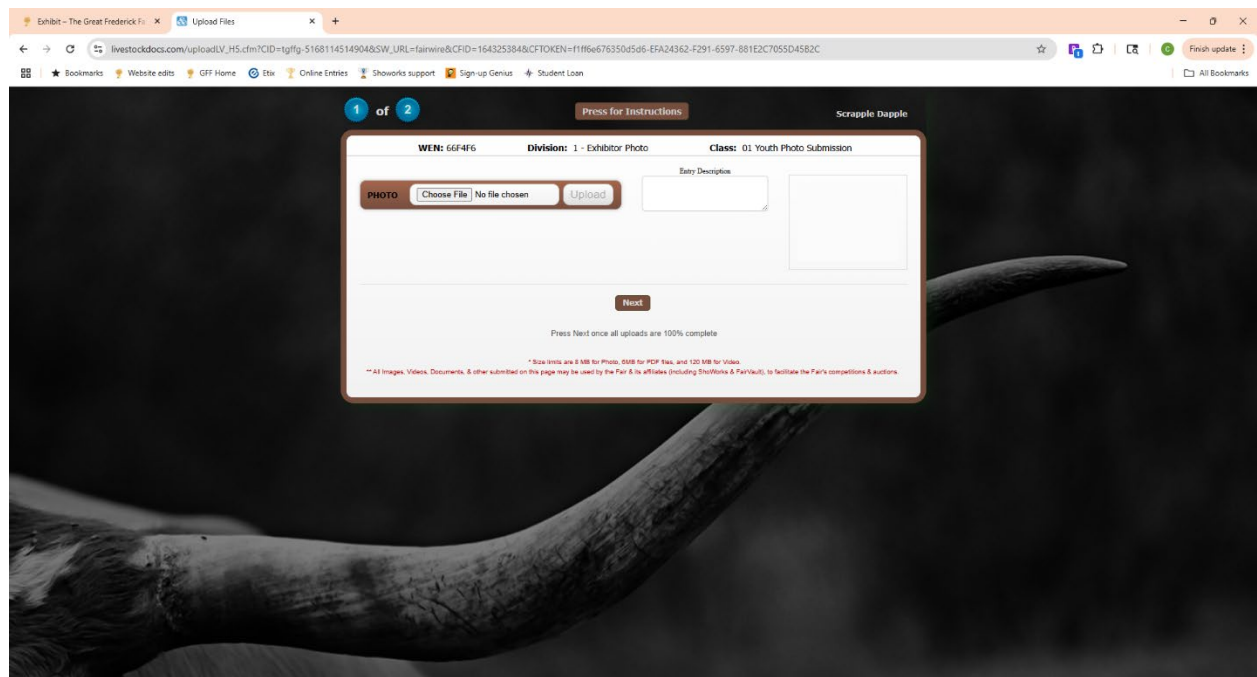
New for 2025 – We are asking all Draft Horse Exhibitors to upload a copy of their Horse Registrations. Enter your respective Draft Horse Show classes using the online entry system like normal. Once completed and you have entered all your entries for GFF, verify everything is correct and then click “Check-out” to submit your cart.



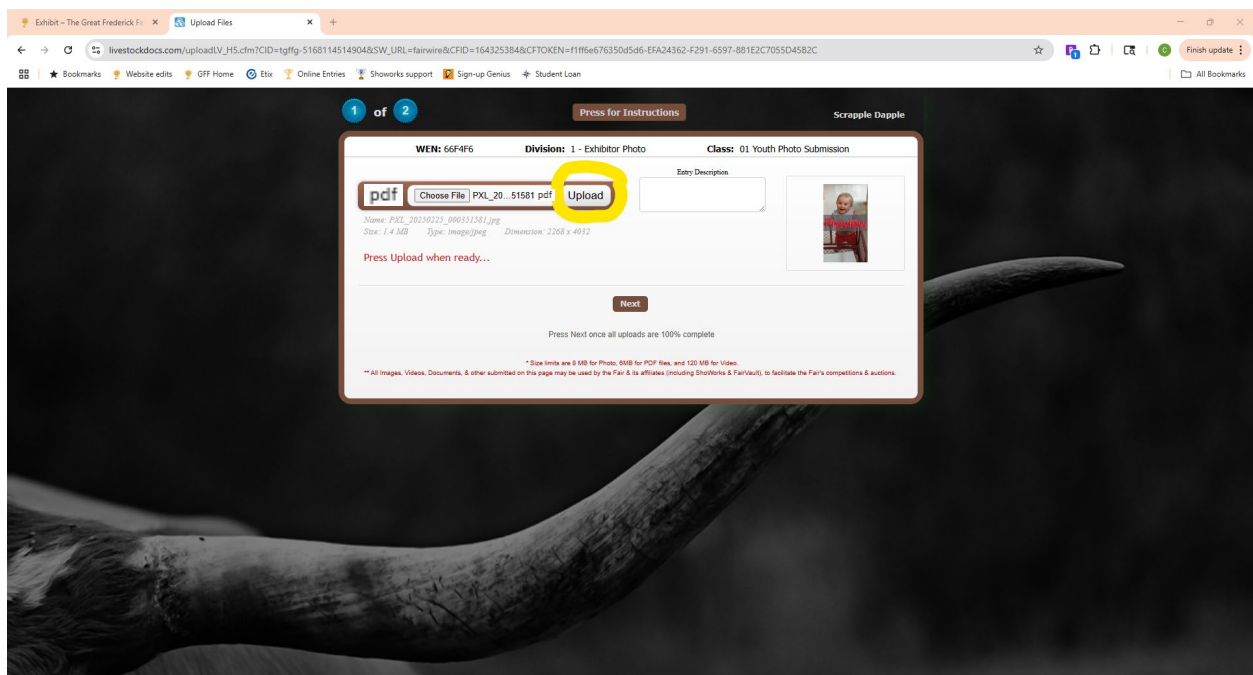
After you submit your cart and agree to the GFF code of Ethics, it will bring you back to a confirmation page where you can print your entries for your records. There will be a button at the bottom that says “Upload Files”. Click that to upload your pdf. Horse registrations must be saved as a pdf. This is the only document format the system will allow you to upload.



The following screen will appear. Click on Choose File and select your pdf you wish to upload.



After you choose your pdf, make sure you click the “upload” button.



Once uploaded, click “Next” at the bottom of the screen to submit the registration.

Note* Please do not upload blurry pdf's. If you have any issues with uploading please email entries@thegreatfrederickfair.com for help.